

STATEWIDE LEGAL SERVICES OF CONNECTICUT GRANT DEVELOPER

Statewide Legal Services of Connecticut, Inc. (SLS) seeks to engage an experienced grant writer with demonstrated expertise in government grants. Experience with other grant resources, such as corporate/foundation giving is a plus but not required.

Our program is a not-for-profit civil legal aid law firm specializing in poverty law. We are a member of the larger Connecticut Network for Legal Aid. In concert with our legal aid partners, we provide triage, intake, advice, community education and outreach, referral services, and representation to thousands of low-income people with civil legal needs. In addition, SLS supports its mission with a strong pro bono presence, enjoying productive relationships with the CT Bar Association, affinity bars, and the Judicial Branch. Thanks to numerous federal technology grants, SLS has been instrumental in developing and enhancing the dynamic Connecticut Network for Legal Aid's statewide website that offers self-help materials, on-line learning tools, on-line intake, and many other important resources for people with civil legal needs. Information about the Connecticut Legal Aid Network can be found at www.CTLawHelp.org. Our program-specific website is www.slsct.org.

Note: This is a capacity building, not a general fund-raising position.

Our 2018 strategic plan calls for an expansion of our services, with a strong focus on new and resumed grant collaborations with legal and non-legal aid partners. This position answers directly to the Executive Director and the SLS Board of Directors' Resource and Development Committee.

A successful candidate will possess the following attributes:

- Demonstrated success in seeking, identifying, and preparing applications for government grants;
- Ability to work with and engage our Board of Directors, staff, partners, stakeholders, and volunteers in the pursuit and execution of mission-driven sources of funding;
- Demonstrated success in working with diverse groups of people to set and achieve goals and monitor grant deliverables;
- Demonstrated success in tracking grant compliance requirements, reporting on accomplishments to promote funding continuity, and understanding grant renewal functions;
- Detail-oriented with strong organizational and time management skills a must;
- Strong writing, verbal, analytical, and interpersonal skills are required, as well as good judgment;
- Good to excellent computer skills, ideally some familiarity with Microsoft Office Suite, automated case management systems, and project/grant management software;
- Demonstrated sensitivity to the many legal and social problems of the low-

- income community, including marginalized and non-English speaking persons;
- Familiarity with Connecticut's low-income communities and their social services providers is strongly desired;
 - Familiarity with the private and not-for-profit bar in Connecticut a plus, but not required.

This is a contract position with the potential of becoming a permanent staff position. Full or part time hours are negotiable and will be commensurate with the agreed-upon scope of work. Budget set asides allow for up to \$50,000 hourly billing for the first 12 months. Working at home or at a second office is permitted. Travel to meetings with potential funders will be reimbursed at the current IRS mileage rate.

SLS is proud to be an Equal Opportunity Employer. Please send a letter of interest and resume to: jchiaretto@slsct.org. No calls please. Deadline to apply is July 31, 2018.